

Advisory Committee Meeting Report

Student Name	Student #	Year in Program
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Date of Meeting	Previous Meeting
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Committee Members

Supervisor	Signature
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(Co) Supervisor	Signature
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Member	Signature
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Member	Signature
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Member	Signature
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Report (The Advisory Committee is requested to comment on *all* items listed)

Progress towards Special Field Exam:

Research in progress (how many chapters still require thorough research):

Progress towards Thesis Completion (percentage of thesis written—specify if chapters are still in draft form):

Written work submitted (the student has an obligation to submit written work each term in Years Three and beyond):

Fall Term:

Spring Term:

Student's timeline towards graduation vetted: Yes No
(Please attach a description of your timeline, maximum one page)

Is the dissertation "near completion" (defined as: having no more than one chapter left to write or having a full written draft requiring only revisions prior to submission for the FOE)

Yes No

Professionalization (teaching and other topics not addressed above):

Student's CV vetted: Yes No
(Please attach a copy of your CV)

Recommendation

Progress is satisfactory.

The student is advised that progress is less than satisfactory and that specific improvements should be demonstrated by the next meeting of the Advisory Committee (**specify a date**).

In view of the lack of satisfactory progress, the Advisory Committee recommends that the student's registration in the Ph.D. program be terminated.

Student's comments (a separate letter may be attached if needed):

Student Signature _____

PhD Co-ordinator Signature _____